

ENDUMENI MUNICIPALITY

MINUTES of an **ORDINARY MONTHLY MEETING** of the **ENDUMENI TOWN COUNCIL** held on **TUESDAY, 28 OCTOBER 2015** at **16:00** in the **COUNCIL CHAMBER, CIVIC CENTRE, 64 VICTORIA STREET, DUNDEE**

PRESENT:

Councillors:

Cllr S B Mdluli	Speaker - Chairperson
Cllr E M Adam	
Cllr S W Dhlamini	
Cllr T M Mahaye	Mayor
Cllr S R Mbatha	
Cllr Ms L P Mbhele	
Cllr J A Mfeka	
Cllr D P Ncala	
Cllr A M Raubenheimer	

In Attendance:

Mr. M Hlengani	Executive Manager Corporate Services
Mr. M Ntanzi	Acting Executive Manager Technical Services
Mr. N C J Bezuidenhoudt	Chief Estate Officer
Ms N Chenia	Senior Manager Compliance
Mr. T Qwabe	Manager Legal
Ms Z S Z Mkhize	Acting Manager Administration
Mr. T R Mavuso	Committee Officer
Ms G Sikhakhane	Committee Officer



In the absence of the Acting Municipal Manager Mrs. C B Mkhize, Mr. M Hlengani was unanimously elected to act as the Municipal Manager for the duration of this meeting.

C 01/10/2015

Opening

As Cllr J A Mfeka opened the Exco meeting with prayer the meeting was declared opened.



C 02/10/2015

Applications for Leave of Absence

RESOLVED

THAT apologies received from Cllr Ms W N Mbatha-Makhathini, Cllr Ms T I Makaba and Mrs. C B Mkhize be noted.



C 03/10/2015

Credibility and Reliability of Information

Confirmed



C 04/10/2015

Official Announcements by Speaker/Chairperson/Municipal Manager

The Speaker, Cllr SB Mdluli, addressed the meeting saying that over the weekend they will have the Airshow hosted by South African Civil Aviation Authority together with Department of Transport. They are also going to be hosting the Battlefields Carnival so everyone is invited, let us go and support these activities as they are putting Dundee on the calendar.

He went on to say that top pilots, CEO of South African Civil Aviation Authority and the organizer of the carnival are from Dundee.



C 05/10/2015

Confirmation of Minutes

RESOLVED

THAT the minutes of the following meetings of Council be approved:

Ordinary Monthly Meeting: 29 September 2015



C 06/10/2015

Questions Of Which Notice Has Been Given

Nil



C 07/10/2015

Reports Of The Executive Committee To The Council

RESOLVED

THAT the following reports of the Executive Committee to the Council be noted:

Ordinary Meeting: 27 October 2015



C 08/10/2015

Petitions

Nil



C 09/10/2015

Motions

Nil



C 10/10/2015

Presentations

Nil



Part A
MATTERS FOR
INFORMATION ONLY

- A 01/20/10/15-1 MONTHLY REPORT: DISASTER MANAGEMENT (16/6/R)
◆ □ ◆ □ ◆ □ ◆
- A 01/20/10/15-2 MONTHLY REPORT: COMMUNICATIONS UNIT (10/1/1)
◆ □ ◆ □ ◆ □ ◆
- A 01/20/10/15-3 MONTHLY REPORT: ENDUMENI FIRE BRIGADE SERVICES (16/6/1)
◆ □ ◆ □ ◆ □ ◆
- A 01/20/10/15-4 SALGA GAMES LOCAL SELECTION – 2015 (11/3/3/1)
◆ □ ◆ □ ◆ □ ◆
- A 01/20/10/15-5 WARD 2 WARD COMMITTEE MEETING (B3/2)
◆ □ ◆ □ ◆ □ ◆
- A 01/20/10/15-6 REPORT ON WARD COMMITTEE ELECTION SUPPORT PLAN (10/1/1)
◆ □ ◆ □ ◆ □ ◆
- A 02/20/10/15-1 COUNCILLORS ATTENDANCE OF COUNCIL, EXCO AND PORTFOLIO COMMITTEE MEETINGS (3/4/2)
◆ □ ◆ □ ◆ □ ◆
- A 02/20/10/15-2 MONTHLY REPORT: TRAFFIC (17/2/4)
◆ □ ◆ □ ◆ □ ◆
- A 02/20/10/15-3 MONTHLY REPORT: TESTING STATION [17/2(R)]
◆ □ ◆ □ ◆ □ ◆

A 02/20/10/15-4 MONTHLY REPORT: TALANA MUSEUM (7/4/3)



A 02/20/10/15-5 MONTHLY REPORT: DUNDEE PUBLIC LIBRARY (17/4/1)



A 02/20/10/15-6 MONTHLY REPORT: SIBONGILE LIBRARY (17/4/2)



A 02/20/10/15-7 MONTHLY REPORT: GLENCOE PUBLIC LIBRARY (17/4/3)



A 02/20/10/15-8 MONTHLY REPORT: WASBANK PUBLIC LIBRARY (17/4/4)



A 02/20/10/15-9 MONTHLY REPORT: LEGAL AND ESTATES SECTION: BY-LAWS AND LAND APPLICATIONS: SEPTEMBER 2015 (9/2/1)



A 02/20/10/15-10 MBD CIRCULAR 19/2015: DELIMITATION OF WARDS FOR MUNICIPALITIES OF WHICH BOUNDARIES WERE RE-DETERMINED OR DETERMINED IN TERMS OF THE LOCAL GOVERNMENT: MUNICIPAL DEMARCATION ACT 1998. (1/4/P)



A 02/20/10/15-11 MONTHLY REPORT – SEPTEMBER 2015: HUMAN RESOURCE SECTION

(4/1/1)



A 02/20/10/15-12 MINUTES OF THE OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEETINGS (CORPORATE SERVICES & FINANCE) HELD ON 20 NOVEMBER 2014, 27 FEBRUARY 2015, 21 MAY 2015 & 27 AUGUST 2015 @ TALANA MUSEUM, DUNDEE

(2/6/1)



A 02/20/10/15-13 MONTHLY SALGA REPORT TO MEMBERS

(12/2/1/27)



A 05/27/10/15 MONTHLY REPORT: MANAGER TECHNICAL SERVICES

(16/3/4/3)



Part C
MATTERS TO BE REFERRED
TO COUNCIL
FOR CONSIDERATION

C 01/20/10/15-1 **PROVINCIAL SENIOR CITIZENS PARLIAMENT REPORT**

(11/2/3)

RESOLVED

THAT that the following points to be taken into consideration in future:

1. Focal persons for older persons programmes,
2. Budget for Older persons programmes,
3. Alignment of programmes to provincial and national programmes,
4. Older persons support structures be formed.



C 03/20/10/15-1 **REPORT ON THE IMPLEMENTATION OF THE SUPPLY**
CHAIN MANAGEMENT POLICY FOR THE MONTH ENDING
30 SEPTEMBER 2015 DEPARTMENT: FINANCE

(1/4/1/31)

RESOLVED

THAT

1. The contents of the report on the implementation of the Supply Chain Management Policy for the month ending 30 September 2015 be noted.
2. Women empowerment be taken into consideration.



C 03/20/10/15-2 **FINANCIAL REPORTING FOR THE MONTH ENDING 30 SEPTEMBER 2015**

(4/2/2)

RESOLVED

THAT

1. The budget statement of the Endumeni Municipality for the period ending 30 June 2016 as required in terms of Section 71 be noted.
2. Employee related costs analysis in terms of section 66 of the Municipal Finance Management Act, 2003 (Act No 56 of 2003) be noted.
3. Revenue enhancement strategy and debt relief programme be a standing item in the Ward Councillors public meetings.
4. Council notes that the municipality is in the process of implementing ITC system to enhance revenue.



C 03/20/10/15-3 **MUNICIPAL BUDGET CIRCULAR NO 75 FOR THE 2015/16 MTREF**

(1/4/1/31)

RESOLVED

THAT the schedule of service delivery standards be adopted by Council.



C 03/20/10/15-4 **WRITING OFF OUTSTANDING DEBT - INDIGENTS**

(5/5/3)

RESOLVED

THAT Council approves the writing off of the indigent debt of **R 5,507,110.16** and should the indigent fall into arrears all subsidies will be stopped and normal debt collection procedures will be followed to collect the debt.



C 05/27/10/15

**DRAFT PROCESS PLAN: IMPLEMENTATION OF
INTEGRATED DEVELOPMENT PLAN: IDP BUDGET AND
PMS PROCESS PLAN 2016/2017**

(15/6/2)

RESOLVED

THAT the Endumeni Municipality Council adopt the IDP, Budget and PMS Process Plan 2016/2017.



C 06/27/10/15

**CLOSING OF MUNICIPAL OFFICES – FESTIVE PERIOD
(DECEMBER 2015)**

(7/1/1/3)

RESOLVED

THAT

1. The closing of the Endumeni Municipal Offices from 28 December 2015 to 31 December 2015 be declined;
2. Time-off be granted to all employees from 12:00 on 24 December 2015 and 31 December 2015;
3. The payment of salaries for the month of December be on 18 December 2015.



C 07/27/10/15

COUNCIL MEETING DATES: 2016

(3/4/2)

RESOLVED

THAT the proposed meeting dates for Portfolio, Exco and Council meetings for the year 2016 be adopted.



C 08/27/10/15

APPLICATION FOR RESCISION OF RESOLUTION: ARUSHA LODGE AND OVAL B & B

(10/2/2)

RESOLVED

THAT

1. The abovementioned resolutions (B08/07/12/09 and B04/14/06/10-2) be rescinded.
2. Arusha lodge and Oval B & B be relocated to an alternative space which shall be suitable for all parties concerned.



C 09/27/10/15

APPOINTMENT/EXTENSION OF THE ACTING MUNICIPAL MANAGER

(4/3/1)

RESOLVED

THAT

1. The officials pursue the matter of the correct and contextual interpretation of the regulations with National COGTA;
2. The Mayor approach the Umzinyathi District Municipality with a request for assistance in the appointment of an acting Municipal Manager through a shared services arrangement;
3. In the interim Mrs. C B Mkhize continue with her position as the Acting Municipal Manager.



There being no further matters for consideration, the Chairperson declared the meeting closed at **16:34**

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CHAIRPERSON

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DATE